

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Steve Wiseman, Alternate

DATE: September 18th, 2013

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:03 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Gary Willits and Sharon Sweeney. Members not present, Scott Gibson and the USD 377 representative. Arriving at 7:07 p.m., Ed Courtney.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Alicia Kheir and Mary Livingston, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board; Loren Feldkamp, Superintendent at USD #338 and Marlene Jolly.

Monthly Action Items

1. Approval of Agenda

ACTION

Jenny Morgison made a motion to approve the agenda with the following addition: Add Action Item #2, Commercial Card Resolution. Sharon Sweeney seconded and motion carried 4-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**
6. **MTSS Handbook Addendum** –The MTSS Employee Handbook has language related to how retired employees can use benefits. That no longer applies to their grant, so it is being removed. Once approved, the change will take effect immediately.

ACTION

Sharon Sweeney made a motion to approve the Monthly Consent Agenda Items as presented. Jenny Morgison seconded and motion carried 4-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
None

Action Items

1. **Board Goals**

ACTION

Ed Courtney made a motion to approve the 2013-2014 board goals, as originally presented. Jenny Morgison seconded and motion carried 5-0.

2. **Commercial Card Resolution**

ACTION

Sharon Sweeney made a motion to approve the resolution to change from Commerce Bank to UMB bank for credit card use, as presented. Gary Willits seconded and motion carried 5-0.

Discussion Items

1. **Interlocal Agreement Signature Page**
Tim explained that the state attorney general requested an original signature page to accompany our interlocal agreement. Keystone is gathering district board member signatures and will send this in.

2. Teacher Licenses

Tim and Rhonda discussed the information sent out to superintendents and the board this week regarding teacher licensing and the recent hiring (out of necessity) of non-certified staff that are on provision.

3. Training Opportunities

Rhonda is in the process of scheduling meetings for schools to help them meet the state's new regulations regarding emergency safety interventions (ESI) and positive behavior supports. The CPI (Crisis Prevention Intervention) training is free to districts. Teams in each district will be trained in how to deal with students who are in crisis mode.

Executive Session

At 7:50 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:00 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston, Alicia Kheir and Loren Feldkamp. Sharon Sweeney seconded and motion carried 5-0.

At 8:00 p.m. open session resumed.

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the September 2013 Personnel Report

ACTION

Jenny Morgison made a motion to approve the September personnel update as presented. Sharon Sweeney seconded and motion carried 5-0.

Adjournment

At 8:01 p.m., the meeting was adjourned.